# POLICY REVIEW COMMITTEE Minutes from November 15, 2010 WMS Library

Members Present:

Joan Seamans

Jan Rotella

Nancy Ames

Kristine Ansell

Joyce Bacchiocchi

Jill Johnson

Cliff Sylvia

Dr. Barry Rabinovitch

**Deborah Freitas** 

**Christine Cinelli** 

Rhonda Veugen

The meeting was called to order by Chairman Sylvia at 6:00 p.m.

#### **NEW BUSINESS:**

#### 1. C.O.R.I Requirements

Discussed were safety issues and procedures vs. policy. Dr. Rabinovitch presented a sample policy from MASC and the amended policy.

Motion to approve the policy as presented made by Christine Cinelli, seconded by Barry Rabinovitch. Motion passed unanimously.

### 2. Residency Regulations

A new caregiver form was developed under the law authorizing a caregiver the designation on the parent's signature. Dr. Rabinovitch explained that the caregiver form allows the district to work with the caregiver in the best interest of the child.

Discussion pursued regarding details. It was suggested that the form be date-stamped when received in the school.

Motion to approve the policy as amended made by Rhonda Veugen, seconded by Christine Cinelli. Motion passed unanimously.

## 3. Transportation of Drivers' Children

There was discussion on liability issues, personnel issues, the number of drivers this involved, and the date of an effective policy change. The committee tabled this policy to the next meeting and invited the transportation manager to attend for his input.

Any other business:

Dr. Sylvia recommended that committee members read all policies up for review.

The next meeting will be Monday, December 13<sup>th</sup> at 6:15 p.m. at the WMS Library. Future meetings will be held on Tuesdays.

The meeting adjourned at 7:05 pm.

Respectfully submitted:

Janice Rotella, Secretary

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